

CONSTITUTION & BYLAWS
iRobotics
University of Illinois at Urbana-Champaign

Adopted on _____

Revised on *18 April, 2015*

CONSTITUTION

ARTICLE I

NAME

Section 1 The name of this organization shall be iRobotics [the “Organization”].

ARTICLE II

PURPOSE

Section 1 The purpose of iRobotics shall be to provide, through the medium of robotics, an opportunity to practice a wide variety of engineering, teamwork, and leadership skills as well as network with others who share that interest, with the joint goals of educating and preparing members for their professional career and spreading STEM awareness throughout the community.

ARTICLE III

COMPLIANCE

Section 1 iRobotics is a Registered Student Organization [“RSO”] at the University of Illinois at Urbana-Champaign [“UIUC”] and agrees to adhere to all local, state & federal regulations, and university policies.

Section 2 iRobotics and all its Members must abide by the UIUC Student Code and state, federal, and municipal laws.

Section 3 iRobotics may establish Standing Rules to govern administrative and procedural matters (such as time and location of meetings, etc.). Standing Rules shall not conflict with these Constitution & Bylaws. Standing Rules may be adopted, amended, or temporarily suspended by a majority vote present at a Regular Meeting where a majority of the Active Membership is present (advance notice is not required).

Section 4 The rules contained in the most recent version of *Robert’s Rules of Order, Newly Revised* shall be the parliamentary authority for iRobotics and shall govern in all cases to which they are applicable and in which they are not inconsistent with these Bylaws and any special rules of order the Organization may adopt.

ARTICLE IV

MEMBERSHIP

Section 1 Membership in the Organization shall be open to those regularly-enrolled as full-time or part-time students at UIUC.

- Section 2** The Organization shall have Active Members, who are Members who have met certain requirements of activity. The requirements for Active Membership are outlined in Section 4.
- Section 3** Only Active Members shall have voting rights, machine shop or lab access, and other benefits assigned at the discretion of the Executive Officers at the beginning of each semester. Additional benefits may be assessed during the semester by a majority Executive Board vote.
- Section 4** In order to be considered an Active Member, Members must attend a certain number of events which qualify for Active Membership Points each semester (Section 5). The number of events required for qualification will be decided by the Executive Board within the first week of each semester. Active Members must also be listed on at least one Committee roster (Article IX, Section 6) or Team roster (Article X, Section 4). If these requirements are met, the student will qualify for Active Membership for the duration of the semester and in the semester immediately following the semester of qualification.
- Section 5** Events which qualify for Active Membership Points include but are not limited to the following: General Meetings, outreach events, tech talks, and workshops. Any additional events must be determined to qualify for Active Membership Points by a majority vote of the Executive Board.
- Section 6** In order to maintain Active Membership status, Members must fulfill the requirements in Section 4 each semester. If a member does not meet the requirements, then that member will not qualify for Active Membership in the semester immediately following their failure to fulfill the requirements.
- Section 7** In the event that a member has a special circumstance which prevents him or her from re-qualifying for Active Membership during a given semester, the Executive Board may approve an override which extends that member's Active Membership status.
- Section 8** New Members are not eligible for Active Member status until after their first semester as a Member.
- Section 9** The Executive Board will publically provide a list of each Member's current Active Membership Points at least once per month or upon request.
- Section 10** Eligibility for Membership or Executive Office may not be limited on the basis of race, religion, national origin, ethnicity, color, age, gender, gender identity, marital status, citizenship, sexual orientation, or disability. The Organization shall have no rules or policies that discriminate on the basis

of race, religion, national origin, ethnicity, color, age, gender, gender identity, marital status, citizenship, sexual orientation, or disability.

ARTICLE V **OFFICERS**

Section 1 The Officers of the Organization shall include the Executive Officers, the Team Captains, and the Technical Leaders.

Section 2 **Powers and Duties of Officers:**

All Officers shall maintain Active Membership and attend all General Meetings and Executive Board Meetings. Excused absences may be approved by the President.

Section 3 The Executive Officers of the Organization shall be the President, Secretary, Treasurer, Corporate Director, Outreach Director, Social Director, and the Publicity Director.

Section 4 **Powers and Duties of Executive Officers:**

In addition to the powers and duties of Officers, Executive Officers shall have powers and duties as follows:

- a. The President shall serve as the Chief Executive Officer of the Organization and shall be responsible for all actions of the Executive Board. The President shall preside at all meetings of the Organization and shall prepare the agenda for meetings. The President shall be the official representative of the Organization, representing the policies, views, and opinions of the Organization in its relations with the University, the corporations, and the community. The President shall be responsible for meeting with the Organization's Advisor at least once per semester. The President shall be responsible for maintaining relations with the University. The President shall be responsible for maintaining relations with alumni, sending communications at least once per semester. The President shall appoint all Committees and Committee Chairs, or defer this responsibility to another Executive Officer as he or she sees fit. The President shall fulfill any unfulfilled duties of the Executive Board, written or unwritten. The President shall have such further powers and duties as may be prescribed by the Organization.
- b. The Secretary shall preside at organization meetings in the absence of the President. The Secretary shall take minutes at all meetings of the Organization, keep these minutes on file, and make copies available to

all Members. The Secretary shall be responsible for all special correspondence with the Membership and shall keep copies thereof on file. The Secretary shall maintain Membership records for the Organization. The Secretary shall be responsible for working with the university to facilitate meetings and events for the organization. The Secretary shall attend all external RSO meetings on the behalf of the Organization.

- c. The Treasurer shall handle all financial affairs and budgeting of the Organization, maintain all necessary accounting records, and prepare monthly financial reports for the Executive Board. These records shall be maintained in accordance with generally accepted accounting principles. The Treasurer shall be responsible for the fair distribution of funding among Teams. The Treasurer shall draw a budget each semester that must receive a majority vote among the Executive Board to pass. The Treasurer shall collect and deposit all sponsorship donations, dues, and fees. The Treasurer shall maintain accounts in the Organization's name, and shall ensure that Team Captains are recording and reporting their incurred expenses. The Treasurer shall be responsible for verifying that Team's expenditures are legitimate.
- d. The Corporate Director shall handle all corporate affairs for the Organization and shall be responsible for contact with external corporations. The Corporate Director shall network with companies to garner sponsorships. The Corporate Director is also responsible for encouraging professional development within the Organization. The Corporate Director shall be in charge of creating, maintaining, and distributing corporate publications. The Corporate Director shall be responsible for working with Team Captains to create and distribute regular updates to all sponsors at least once per semester. The Corporate Director shall be responsible for ensuring that sponsorship benefits are fulfilled.
- e. The Outreach Director shall be responsible for organizing outreach events and activities that engage iRobotics with the community. The Outreach Director shall be responsible for planning volunteer opportunities and informing members of events in which they can participate.
- f. The Social Director shall preside over networking events within the Organization. The Social Director shall be responsible for organizing social events on a regular basis. The Social Director shall be responsible for creating and updating a social events calendar.

- g. The Publicity Director shall be responsible for curating the Organization's website. The Publicity Director shall work with other Officers to post updates to the Organization's website and shall keep the calendar up to date with organization events. The Publicity Director shall be responsible for creating and updating any media for the Organization. The Publicity Director shall control all social media accounts. The Publicity Director shall be responsible for maintaining regular correspondence with Members.

Section 5 The duties of an Executive Officer may be delegated to other Members at the discretion of that Executive Officer, subject to Executive Board veto via majority vote.

Section 6 No student member may hold more than one Executive Office.

Section 7 Each Team shall be represented by a Team Captain, whose powers and duties are detailed in Article X, Section 4.

Section 8 There shall be two Technical Leaders--the Controls Technical Leader and the Mechanical Technical Leader--hereafter referred to as "Tech Leads".

Section 9 **Powers and Duties of Tech Leads:**

Tech Leads shall serve as the authority and advisor for their respective field. They shall be in charge of maintaining an active relationship with the university department(s) associated with their respective fields. Tech Leads shall be in charge of regularly organizing events and maintaining material to educate Members about aspects of their respective fields. They shall be in charge of procuring, organizing, and maintaining shared resources.

Section 10 Qualifications necessary to hold Office in the Organization are as follows: Officers must be in good academic and disciplinary standing at UIUC. Officers must maintain Active Membership (Article IV, Section 4). Officers must be full-time students or otherwise have a departmental exception each semester while holding an Office.

ARTICLE VI **SELECTION OF OFFICERS**

Section 1 The Executive Officers, Team Captains, and Tech Leads are elected annually. Elections are held in April and shall take place at a scheduled meeting of the Organization at which at least half of the Active Membership is in attendance. At least one week's notice shall be provided for any meeting at which Elections are to be held.

- Section 2** Members may nominate themselves for an office by filling out a form which shall be distributed at least two weeks prior to Elections. Self Nominations may also be made from the floor immediately prior to the election for each office if approved by a majority vote of the Executive Board.
- Section 3** The Officers shall be nominated and elected in this order: President, Treasurer, Secretary, Corporate Director, Outreach Director, Social Director, Publicity Director, Team Captains in the order of team seniority, Controls Tech Lead, and Mechanical Tech Lead.
- Section 4** The election order may be changed at the time of elections by a majority vote of Active Members in attendance.
- Section 5** Votes may be cast in one of two ways:
- a. Active Members who are present at Elections may participate in a vote.
 - b. Active Members may cast absentee ballots 24 hours ahead of the Election; absentee ballots count for a half vote.
- Section 6** When electing a Team Captain, Members must have been listed on that Team's roster for at least one whole semester to be eligible to participate in a vote for that Team's Captain.
- Section 7** Active Members who are scheduled to graduate at the end of the semester may only vote if they are currently serving as an Officer.
- Section 8** In order to be elected to any Office, a candidate must receive the most votes out of the votes cast following Sections 5-7.
- Section 9** If more than two candidates receive the same number of votes, the Executive Board must vote which candidate(s) to remove from the ballot to reduce the number of candidates to two. If, after allowing the Active Membership in attendance to vote again, both candidates have the same number of votes, then the Executive Board must vote on which candidate to elect.
- Section 10** Votes shall be cast by secret ballot; however, when there is only one candidate for an Office, a motion may be made to elect the candidate by acclamation.
- Section 11** Elected Officers shall assume Office on the last day of instruction and shall serve for one year.

Section 12 If the position of President becomes vacant as the result of resignation, ineligibility, or recall, the Secretary shall assume the Office of President. Vacancies in any other elected Office shall be filled by an Election held at the next Regular Meeting where the vacancy was announced. The Election shall follow the procedure outlined in Sections 5-10. Nominations may be made at the meeting where the vacancy is announced, and nominations may also be made from the floor at the time of the election if approved by a majority vote of the Executive Board. The President may appoint an interim officer to fill the vacancy until the election is held.

ARTICLE VII **EXECUTIVE BOARD**

Section 1 The Executive Board shall consist of the elected and appointed Executive Officers (as defined in Article V, Section 3), with the Advisor(s) serving as (a) non-voting member(s).

Section 2 The Executive Board shall have general supervision of the affairs of iRobotics. The Executive Board may make decisions for the Organization at Executive Board meetings, but is also authorized to take action at any time if deemed necessary by the President.

Section 3 Each Executive Officer may make decisions within his or her assigned responsibilities. Such decisions made since the last Executive Board Meeting or planned to be made prior to the next Executive Board Meeting must be verbally communicated by each Executive Officer at each Executive Board Meeting.

Section 4 If an Executive Officer does not agree with a decision made by one of the other Executive Officers, he or she may call a vote; a majority of the Executive Board may overrule any decision made by an Executive Officer.

ARTICLE VIII **EXECUTIVE COMMITTEE**

Section 1 The Executive Committee shall consist of all elected and appointed Officers (as defined in Article V, Section 1), with the Advisor(s) serving as (a) non-voting member(s).

Section 2 The Executive Committee shall be responsible for making decisions for Committees and Teams.

Section 3 Each Officer may make decisions within his or her assigned responsibilities. Decisions made since the last Executive Board Meeting or

planned to be made prior to the next Executive Board Meeting must be verbally communicated by each Officer at each Executive Board Meeting.

Section 4 If an Officer does not agree with a decision made by one of the other Officers, he or she may call a vote; a two-thirds vote of the Executive Committee may overrule any decision made by an Officer.

Section 5 The Executive Committee shall report to the Membership all actions taken between Regular Meetings. Except when it is too late to do so, any actions taken by the Executive Committee may be rescinded or modified by the Active Membership by a majority vote.

ARTICLE IX **COMMITTEES**

Section 1 Executive Officers may establish Committees, and he or she will be the Chair of the Committee. Such Committees shall be responsible for assisting the Chair with his or her duties.

Section 2 Officers may establish Special Committees as necessary, subject to majority approval of the Executive Committee.

Section 3 The Officer who proposed the Special Committee shall appoint the Chair of said Special Committee, subject to majority approval of the Executive Committee.

Section 4 The Chair of each Committee shall be responsible for making decisions for and appointing or impeaching members of his or her Committee. Decisions made since the last Executive Board Meeting or planned to be made prior to the next Executive Board Meeting must be verbally communicated by the Chair at each Executive Board Meeting. The Chair must also maintain a roster of active committee members, which shall be used to determine Active Membership (Article IV, Section 4).

ARTICLE X **TEAMS**

Section 1 iRobotics shall be comprised of Teams, or groups of students looking to design and create a solution to a competition challenge.

Section 2 To qualify as an iRobotics Team, each Team must align with the Purpose of the Organization (Article II, Section 1) and must be competing or participating in an event.

Section 3 Each Team shall be led by one Team Captain, who shall also be an Officer of iRobotics (Article V, Section 1).

Section 4 Powers and Duties of Team Captains:

In addition to the duties of Officers (Article V, Section 2), Team Captains shall schedule meetings as necessary for their Team and be responsible for organizing and leading their Team to competition. Team Captains shall maintain a roster of active team members, which shall be used to determine Active Membership (Article IV, Section 4). Team Captains shall register and upkeep a RSO for their team, maintaining good standing with the RSO Office. Team Captains shall manage the team budget, apply for SORF funding, and report the Team's expenditures to the Organization's Treasurer on a monthly basis, or otherwise allocate this duty to a team treasurer. Team Captains shall be responsible for following the safety rules of any workspace(s) used by their team, and they shall be responsible for enforcing safety rules among their team.

Section 5 Team Captains are free to organize their Teams as they please, which could include electing their own internal officers, so long as they abide by this Constitution & Bylaws.

Section 6 Formation of a New Team:

- a. A group of 5 or more Active Members may initiate the process of forming a new Team by submitting a written proposal to the Executive Committee.
- b. The Executive Committee shall review the written proposal, and may elect to interview the Member(s) in person to ask questions about the proposed Team. The Executive Committee may advance the proposal with a majority vote.
- c. If advanced by the Executive Committee, the group of Active Members wishing to form the new Team must give a presentation to the Active Membership at the next Regular Meeting. A majority vote of the Active Membership in attendance is required to approve formation of the new Team.

ARTICLE XI ADVISORS

Section 1 iRobotics may appoint an individual(s) employed as a UIUC faculty or staff member to serve as the Advisor(s) to iRobotics.

Section 2 Advisor(s) shall be nominated at any Executive Committee meeting and the appointment will be voted on at the following meeting. A majority is required to instate an Advisor(s).

Section 3 If the Executive Committee is unable to find any UIUC faculty willing to serve as an Advisor, the most recently graduated former President shall serve as the temporary Advisor.

ARTICLE XII DISCIPLINARY PROCEDURES

Section 1 Disciplinary Procedures for Members:

- a. When a Member believes that another Member in iRobotics has engaged in conduct that is detrimental to the organization, a written charge may be filed with the the Executive Committee.
- b. The Executive Committee shall review the charges and may conduct a preliminary investigation if deemed appropriate. If the preliminary investigation concludes there is sufficient evidence that misconduct has occurred, the Executive Committee shall conduct a hearing on the matter. The member alleged to have engaged in the misconduct shall be given at least 72 hours notice of the hearing and be given an opportunity to present a defense. By a majority vote, the Executive Committee shall determine whether misconduct occurred. If it is determined that misconduct did occur, the Executive Committee shall prepare a report to the Membership of its findings and recommended sanctions, which may include expulsion, suspension, or lesser sanction(s) including, but not limited to, a reprimand, loss of lab access or other privileges, a fine, or other corrective remedies.
- c. The Active Membership shall review the hearing report in session, and the accused Member shall have an opportunity to rebut the information in the report. After providing a statement to the Active Membership, the accused Member shall leave the room for the remainder of the deliberations. The Active Membership in attendance, minus the accused Member, shall vote first on whether the Member has engaged in misconduct. If, by a two-thirds vote, the voting body determines that misconduct has occurred, the voting body shall then by a two-thirds vote determine appropriate sanction(s). The accused Member shall be immediately notified of the outcome.

Section 2 By a two-thirds vote, the Active Membership may reinstate a student member who has been suspended or expelled from the Organization.

Section 3 Removal of Officers:

- a. Elected Officers may be removed from Office for cause, including but not limited to failing to fulfill his/her duties and responsibilities. To initiate a removal election, a petition signed by one third of the Active Membership must be submitted to the Executive Committee, who, with the exception of the accused Officer, shall review the grounds for removal from Office. A majority vote of the Executive Committee, with the exception of the accused Officer, shall be required to subject the accused Officer to removal.
- b. The Officer subject to removal shall be given written notice of the grounds for recall or removal at least 72 hours prior to the meeting at which the removal vote will be held. The accused Officer shall be given an opportunity to provide a verbal or written defense. A two-thirds vote of the Active Membership in attendance is required to remove an Officer.
- c. When voting to remove Team Captains, only Active Members on that Team's roster may vote.

Section 4 If an Officer is removed from Office following the process in Section 1 or 3, the procedure outlined in Article VI, Section 12 shall be followed to instate a replacement.

Section 5 A Member removed from Office may run again for Office for the next school year.

Section 6 Disciplinary Procedures for Teams:

- a. Teams involved in misconduct, violation of safety policies, or not in alignment with the Constitution are subject to disciplinary action, including but not limited to reduced budget, loss of access to workspace(s) or other resources, or removal from the Organization.
- b. When a Member believes that a Team in iRobotics meets the criteria for disciplinary action from the Organization, a written charge may be filed with the the Executive Committee.
- c. The Executive Committee shall review the charges and may conduct a preliminary investigation if deemed appropriate. If the preliminary investigation concludes there is sufficient evidence the Team is subject to disciplinary action, the Executive Committee shall conduct a hearing on the matter. The Team Captain of the alleged Team shall be given at least 72 hours notice of the hearing and be given an opportunity to

present a defense. By a majority vote, the Executive Committee shall determine whether the Team is subject to disciplinary action. If it is determined that the Team is subject to disciplinary action, the Executive Committee shall prepare a report to the Membership of its findings and recommended sanctions.

- d. The Active Membership shall review the hearing report in session, and the Team Captain of the accused Team shall have an opportunity to rebut the information in the report. After providing a statement to the Active Membership, the Team Captain and all team members of the accused Team shall leave the room for the remainder of the deliberations. The Active Membership in attendance, the accused Team, shall vote first on whether disciplinary action should be taken. If, by a two-thirds vote, the voting body determines that disciplinary action should be taken, the voting body shall then by a two-thirds vote determine appropriate sanction(s). The accused Team shall be immediately notified of the outcome.

Section 7 The disciplinary procedures for Committees and Special Committees shall be the same as the disciplinary procedures for Teams (Section 6), with the Committee Chair standing in place of the Team Captain.

ARTICLE XIII **DISSOLUTION**

Section 1 **Dissolution of the Organization:**

- a. A resolution seeking the dissolution of the Organization may be initiated by sending to the Executive Committee a requisition signed by at least two thirds of the Active Membership.
- b. The Executive Committee shall call a Special Meeting within one month of receipt of such a requisition. Members shall receive at least three weeks notice of such a meeting.
- c. If at the meeting seeking dissolution the resolution is carried by at least three quarters of the Active Membership in attendance, the Executive Committee shall be responsible for, on that date or such date as specified in the resolution, the orderly dissolution of the Organization.
- d. The Executive Committee shall realize the assets of the Organization and discharge all debts and liabilities. Any surplus assets shall be transferred to the following in order of precedence:

- i. To another organization or organizations with similar purposes, as decided by the majority of Active Membership, which is a Registered Student Organization.
- ii. To the most relevant University Entity, as decided by a majority vote of the Active Membership.

Section 2**Dissolution of a Team:**

- a. A Team may be dissolved due to inactivity, decline of Member interest, or lack of budget.
- b. A resolution seeking the dissolution of the Team may be initiated by a majority decision of the Executive Committee or by sending to the Executive Committee a requisition signed by at least one quarter of the Active Membership.
- c. If the resolution seeking the dissolution of the Team is sought, the Executive Committee shall present the resolution at the next Regular Meeting.
- d. If at the Regular Meeting seeking dissolution the resolution is carried by at least two thirds of the Active Membership in attendance, the Team Captain of the Team shall be responsible for, on that date or such date as specified in the resolution, the orderly dissolution of the Team.
- e. The Team Captain shall return all assets of the Team that were acquired with Organization funding to the Organization, and he or she shall discharge all debts and liabilities to the Organization.

ARTICLE XIV**AMENDMENTS****Section 1**

Proposed Amendment(s) to these Constitution & Bylaws shall be presented to the Membership in writing one meeting prior to the meeting where the Amendment(s) will be voted upon. The Executive Board shall review and make recommendations on all Constitution & Bylaws revisions prior to consideration by the Membership. A majority vote of the Executive Committee is required to advance the Amendment.

Section 2

If advanced by the Executive Committee, Constitution & Bylaws Amendments require approval by two-thirds of the Active Members present at a Regular Meeting. The Amendment shall be effective immediately unless otherwise stipulated in the Amendment.

BYLAWS**ARTICLE B.I** **MEETINGS**

- Section 1** General Meetings are Regular Meetings and shall be scheduled monthly during the academic year.
- Section 2** Special Meetings may be called by the Advisor, President, or a majority of the Executive Board. All student members must be given a minimum of 24 hours notice prior to the meeting time.
- Section 3** The Executive Board shall hold weekly (or as determined by the President) Executive Board Meetings during the academic year.
- Section 4** The Executive Committee must attend all Executive Board Meetings; however, these meetings shall be open to all Members to attend. These meetings shall consist of the Executive Board discussing current issues within the organization. Members may attend and voice any concerns which they wish to be addressed by the Executive Board.
- Section 5** Votes shall be conducted at Meetings with regards to finances (following Article II, Sections 3 & 5), amendments (following Article XIV, Section 2 of the Constitution), and Executive Committee decisions (following Article VIII, Section 5 of the Constitution).
- Section 6** A vote of the Active Membership at a Meeting cannot be conducted unless a majority of the total Active Membership is present.

ARTICLE B.II **FINANCES**

- Section 1** The Organization has the ability to assess Members for special purposes. Assessments shall be determined by a majority of the Executive Board.
- Section 2** Active members who have not paid their Assessments by the due date shall be considered as not being in good standing and shall lose all Membership privileges until the Assessments are paid.
- Section 3** The Executive Committee shall draft an annual budget at a Special Meeting which must be approved by a majority vote of the Officers in attendance at said Special Meeting. This budget shall be presented to the Membership no later than the second General Meeting of the academic year. The Active Membership in attendance may veto the budget with a majority vote.

- Section 4** When financial decisions must be made between General Meetings, the Executive Board may approve organization budgets not exceeding \$500 at an Executive Board Meeting. Additionally, the Executive Board may call a Special Meeting to approve organization budgets not exceeding \$2,000. Only one Organization budget may be approved at a given Meeting.
- Section 5** For each year, the percentage of the annual budget allocated to a Team may not exceed that team's percentage of the Organization's Active Membership plus 10%, counted based on the previous school year.
- Section 6** The Treasurer may call for amendments to the budget at any time throughout the year, but amendments must be presented at a General Meeting and passed by a majority vote of both the Executive Board and the Active Membership in attendance.
- Section 7** Upon formation of a new Team (Article XI, Section 6), a budget amendment must be passed following Section 5.
- Section 8** If the Treasurer has reason to believe that one of the Team's expenditures is illegitimate, he/she must present the case to the Executive Board. A majority vote of the Executive Board may deny reimbursement of that expenditure. If the Team Captain still believes that the expenditure was legitimate, he/she may appeal it to the Active Membership. At the next General Meeting, the Treasurer shall first present his case followed by the Team Captain, and a majority vote of the Active Membership in attendance may confirm the expenditure as legitimate.

ARTICLE B.III **PROCEDURE FOR ELECTIONS**

- Section 1** The procedure detailed in this Article is an extension of Article VI of the Constitution. Any information not explicitly listed in this Article is intentionally left out as it is covered Article VI of the Constitution.
- Section 2** The President shall preside over the elections process, and the Secretary shall assist.
- Section 3** The procedure for electing each officer shall begin with the Candidates stepping outside. Each Candidate shall be called into the room one at a time to give a two-minute speech.
- Section 4** Immediately following the speech, there shall be a 3-minute question-and-answer period in which the Active Membership may ask the Candidate any questions relevant to his or her campaign for the position.

Section 5 After each Candidate has given his or her speech followed by question-and-answer, the Active Membership shall have 5 minutes to deliberate while all Candidates are outside.

Section 6 After deliberations, all members vote and the President and Secretary shall count the votes.

The iRobotics Constitution & Bylaws were adopted on _____.

Signed: